

CITY OF OTTAWA
301 West Madison Street
Ottawa, Illinois 61350



CIVIL SERVICE COMMISSION MINUTES
March 4, 2014

Present: Jean Eltrevoog
Phil McNally
Jack Mitchell
Kyle Stephens
Chief Brent Roalson
Kim Czyz

Kyle Stephens called the meeting to order at 11:05 a.m.

Moved by Jack Mitchell, second by Phil McNally to approve the minutes of the December 4, 2013 meeting as written. All ayes. Motion passed.

Moved by Kyle Stephens, second by Jean Eltrevoog to award five (5) Veteran Preference Points to the test score of Caleb Anderson for Vehicle Maintenance. All ayes. Motion passed.

Chief Roalson advised the Commission that a Telecommunicator has resigned.

Moved by Jack Mitchell, second by Rob Schmidt to offer a telecommunicator position to the next eligible candidate on the current Telecommunicator Eligibility Register. All ayes. Motion passed.

The meeting adjourned at 11:25 a.m. All ayes.

Respectfully submitted,

Kim Czyz
Administrative Assistant to the Mayor

Eligibility List Summary

Classification

Expiration Date

Telecommunicator	September 20, 2014
Vehicle Maintenance	March 4, 2016
General Labor/Building Maintenance	December 4, 2015
General Office	December 4, 2015
Water and Wastewater	December 4, 2015